




STATE OF WASHINGTON
DEPARTMENT OF AGRICULTURE
P.O. Box 42560 • Olympia, Washington 98504-2560 • (360) 902-1800

DATE: February 11, 2021
TO: Office of the Code Reviser
FROM: 
Derek I. Sandison, Director
SUBJECT: Policy Statement CI-21-0001 – Delay in implementation of 200 dollar late fee for applications received outside of the hemp producer application window

On February 11, 2021, a policy statement regarding a delay in implementation of the 200 dollar late fee for applications received outside of the hemp producer application window was signed. In 2020, the Hemp Program worked to finalize and implement new software for an online application system, however unforeseen delays to implementation were experienced. These implementation delays have in turn delayed our application process, preventing prospective applicants and renewal licensees from applying during January and the first days of February. To allow producers sufficient time to apply for their hemp producer's license and work with the new application software, WSDA will consider any application submitted prior to March 31, 2022 as timely. The application late fee in WAC 16-306-140 will then take effect on April 1, 2022.

A copy of the policy statement may be obtained by accessing our website or by contacting:

Gloriann Robinson, Agency Rules Coordinator
1111 Washington Street SE
PO Box 42560
Olympia, WA 98504-2560
Phone: 360-902-1802
Email: wsdarulescomments@agr.wa.gov

OFFICE OF THE CODE REVISER
STATE OF WASHINGTON
FILED

DATE: February 11, 2021

TIME: 9:02 AM

WSR 21-05-035



STATE OF WASHINGTON
DEPARTMENT OF AGRICULTURE
P.O. Box 42560 • Olympia, Washington 98504-2560 • (360) 902-1800

POLICY STATEMENT
Number: CI-21-0001

Subject: Delay in implementation of 200 dollar late fee for applications received outside of the hemp producer application window

Supersedes: Not Applicable

Contact: Jessica Allenton, Assistant Director, Commodity Inspection Division
Email: jallenton@agr.wa.gov Phone: (360) 902-1828

Approved By:

Derek I. Sandison, Director

Date Approved: February 11, 2021

To delay the implementation of a \$200 late fee for hemp producer license applicants who apply outside the application window of January through March 31st, as described in WAC 16-306-140, the Washington State Department of Agriculture (WSDA) issues this policy statement pursuant to RCW 34.05.230.

Description: WAC 16-306-140 sets application fees for the hemp producer licensing program, including an application late fee for applications received outside of the January 1-March 31st application window (see table below). In 2020, the Hemp Program worked to finalize and implement new software for an online application system; however, unforeseen delays to implementation were experienced throughout the month of December. These implementation delays have in turn delayed our application process, preventing prospective applicants and renewal licensees from applying during January and the first days of February, a significant portion of our normal application window.

To allow producers sufficient time to apply for their hemp producer's license and work with the new application software, WSDA will consider any application submitted prior to March 31, 2022 as timely in order to accommodate hemp producers in our new application process. The application late fee in WAC 16-306-140 will then take effect on April 1, 2022.

Hemp producer license fees.

(1) Effective January 1, 2020, license fees are as follows:

| Annual License Fee | License Modification Fee |
|--------------------|--------------------------|
| \$750 | \$200/1 |

(2) Effective June 1, 2020, license fees are as follows:

| Annual License Fee | License Modification Fee | Late License Fee (After March 31) |
|--------------------|--------------------------|-----------------------------------|
| \$1200 | \$200/1 | \$200/2 |

/1 See WAC [16-306-050](#)(8).

/2 In addition to license fee.